

Exhibitor Food Service and Policy Agreement

The Lloydminster Agricultural Exhibition Association (LAEA) welcomes all Exhibitors to the 2024 O.T.S. Heavy Oil Show. LAEA food service policy reserves the right to provide all food service needs on LAEA grounds.

For the 2024 O.T.S. Heavy Oil Show (HOS), LAEA will grant approval to allow Exhibitors to serve food within the confines of their display spaces inside and/or outside the buildings.

Agreement Fees

All HOS Exhibitors serving or supplying food or beverages to customers, clients or the public, inside and/or outside their display spaces agree to pay the applicable Food Service Fee(s) to the LAEA as listed:

- a) Hot Food Service (hot dogs, hamburgers, smokies, steak, seafood, appetizers, corn on the cob, etc.) provided to event attendees are charged a fee of \$300.00 plus GST.
- b) Snack Food Service (bottled water, coffee, donuts, popcorn, peanuts, pretzels, etc.) provided to attendees are charged a fee of \$75.00 plus GST. ***All pop and water MUST be Coca-Cola products.**
- c) Bulk Water (water cooler) and loose candy are excluded from the Food Service Fees.
- d) **No outside catering allowed on LAEA grounds.**

Food Service Options

Exhibitors may purchase food products from the LAEA to serve during the HOS. Available products, prices and any special requests can be provided to the Exhibitor by contacting LAEA Banquet Manager at 306-825-5571 or banquetsales@lloydex.com. Orders must be placed by August 30, 2024, to allow sufficient time for supplies to arrive at LAEA.

- a) Exhibitors utilizing LAEA Food Services are able to purchase utensils, paper products (i.e. plates, coffee cups, etc.) through LAEA Concession.

Terms & Conditions

- 1) The food preparation and serving of food is permitted within the confines of Exhibitor's display area only and is prepared solely by Exhibitor, e.g. BBQ, these are acceptable, but must meet safety standards.
- 2) **Exhibitors must comply with Saskatchewan Food and Health Regulations** - A Temporary Event Vendor Application Form must be submitted to the show provider a minimum of 14 days prior to the event. [Form-EPH-TemporaryFoodServiceEventVendorApplication.pdf \(saskhealthauthority.ca\)](#)
- 3) The Food Service Fee charged is to allow Exhibitor to prepare and provide food to their customers and **absolutely No Selling of food product is allowed.**
 - Please fill out the attached request form and submit payment to Lloydminster Agricultural Exhibition Association Ltd.
 - The Lloydminster Agricultural Exhibition Association reserves the right to accept or reject any food request based on the criteria provided.

*Cheques are to be made payable to the Lloydminster Agricultural Exhibition Association Ltd.
Payment may also be made by Credit Card.*

Sincerely,

Sherry Delorme
Banquet Manager, LAEA

Exhibitor Food Service and Policy Agreement (page 2 of 2)

Please return this portion of the Contract to:

Lloydminster Agricultural Exhibition Association
Attention: Banquet Sales Manager
Box 690
Lloydminster, SK
S9V 0Y7
Or Email to: banquetsales@lloydex.com

Date: _____

Booth No: _____ Inside: Outside Both:

Company: _____

Address: _____

City: _____ Postal Code: _____

Phone: _____ Work: _____

Fax: _____ Email: _____

Company Contact Person: _____ Work/Cell: _____

Onsite Event Contact Person: _____ Work/Cell: _____

Details of Food being Served:

Fee: _____ Cheque #: _____

GST: _____ Credit Card #: _____

Exp. #: _____ CVV: _____

Total: _____ Temporary Food Service License #: _____

Visa/MC Accepted * note, there will be a 3% service fee on all purchases/charges over \$500.00 *

Please read carefully: I hereby agree to the terms and conditions of food services agreement as stated in the contract

Signature of Applicant _____ Print Name _____

If the contract and payment are not received by LAEA as of the opening of the HOS, Exhibitors will not be permitted to provide any food or beverages to customers, clients or the public, inside and/or outside their display spaces for the duration of the 2024 O.T.S. Heavy Oil Show.